

Bulletin of the Geological Society of Denmark

Instructions to authors

The Bulletin publishes articles normally not exceeding 30 printed pages, and short contributions not longer than 4 pages. Longer articles and monographs are also published, but in this case it is advisable to consult the chief editor before submitting long manuscripts. Short contributions may be comments on previously published articles, presentation of current scientific activities, short scientific notes, or book reviews.

Manuscripts with complete sets of illustrations, tables, captions, etc., should be submitted electronically to the chief editor. The **main text** with references and figure captions should be in Word format, **figures** should be in either pdf, jpeg, or tiff format, and **tables** should be in Excel or Word format. Word tables should be ordinary text files with tab spacing between table columns; Word's 'table function' is discouraged. Compare published articles for table layout.

Manuscripts will be reviewed by two referees; suggestions of referees are welcome. The final decision on whether or not a manuscript will be accepted for publication rests with the chief editor, acting on the advice of the scientific editors. Articles will be published in the order in which they are accepted and produced for publication.

Manuscript

Language – Manuscripts should be in English. Authors who are not proficient in English should ask an English-speaking colleague for assistance before submission of the manuscript.

Title – Titles should be short and concise, with emphasis on words useful for indexing and information retrieval. An abbreviated title to be used as running title should also be submitted.

Abstract – An abstract in English must accompany all papers. It should be short, factual, and stress new information and conclusions rather than describing the contents of the manuscript. Conclude the abstract with a list of key words.

Main text – Use 1.5 line spacing throughout and leave wide margins. Italics should be used only in generic and species names and in some Latin abbreviations (e.g. *c.*, *et al.*, *ibid.*, *op. cit.*).

Spelling – Geological units named after localities in Greenland, formal lithostratigraphical units and intrusions named after localities in Greenland remain unchanged even if the eponymous locality names have since been changed in accordance with modern Greenlandic orthography.

References to figures, tables and papers – References to figures and tables in the text should have the form: Fig. 1, Figs 1–3, Table 3 or as (Smith 1969, fig. 3) when the reference is to a figure in a cited paper.

References to papers are given in the form Smith (1969) or (Smith 1969). Combined citations by different authors are separated by a semicolon; two or more papers by same author(s) are separated by commas. Citations are mentioned chronologically and then alphabetically. Use 'et al.' for three or more authors, e.g. Smith *et al.* (1985).

Reference list

Use the following style:

Smith, A.A. 1989: Geology of the Bulbjerg Formation. *Bulletin of the Geological Society of Denmark* 38, 119–144. [Note that name of journal is given in full].

Smith, A.A., Jensen, B.B. & MacStuff, C.C. 1987: Sandstones of Denmark, 2nd edition, 533 pp. New York: Springer Verlag. [For more than 10 authors, use first author followed by *et al.*].

Smith, A.A., Jensen, B.B. & MacStuff, C.C. 1992: Characterization of Archean volcanic rocks. In: Hansen, D.D. *et al.* (eds): *Geology of Greenland*. Geological Survey of Denmark and Greenland Bulletin 40, 1397–1438. [More than three editors – therefore *et al.* form is used].

Sorting – Danish letters æ, ø and å (aa) are treated as ae, o and a (aa), respectively.

References are sorted by:

- 1: Alphabetically by the first author's surname.
- 2: Papers by one author: two or more papers are arranged chronologically.
- 3: Papers by two authors: alphabetically after second author's name. Two or more papers by the same two authors: chronologically.
- 4: Papers by three or more authors: chronologically. Papers from the same year are arranged alphabetically after second, third, etc. author's name.

Authors themselves are responsible for the accuracy and completeness of their references. The reference list must include all, and only, the references cited in the paper (including figures, tables etc).

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May be prepared in either black and white or colour. There is no colour charge. Horizontal illustrations are much to be preferred. Size of smallest letters in illustrations should not be less than 5.5 pt. Remember scale.

All figures (including photographs) should be submitted in electronic form ready for direct reproduction, i.e. having the dimensions of the final figure with a standard resolution of 300 dpi for photographs. Preferred formats are pdf, tiff and jpg.

Size – The width of figures must be 82 mm, 120–150 mm or 170 mm. Maximum height is 223 mm.

Captions – Captions to figures must be delivered on separate pages, preferably at the end of the manuscript.

Supplementary data files

Supplementary files are accepted. Such files may provide e.g. analytical data tables, detailed data documentation, illustrations with special effects, or videos.

Proofs

Authors receive page proofs of the article after technical production. The cost of any alterations against the final manuscript will be charged to the author.